

ALLERGY AND ALLERGIC REACTION POLICY

At Fundamental Movement Academy (FMA) we are aware that children may have or develop an allergy resulting in an allergic reaction. Our aims are to ensure allergic reactions are minimised or, where possible, prevented and that staff are fully aware of how to support a child who may be having an allergic reaction.

Our procedures

- Our staff have all attended a current first aid course where they have been made aware of the signs and symptoms of possible allergic reactions in case of an unknown or first reaction in a child. These may include a rash or hives, nausea, stomach pain, diarrhoea, itchy skin, runny eyes, shortness of breath, chest pain, swelling of the mouth or tongue, swelling to the airways to the lungs, wheezing and anaphylaxis.
- We ask parents to share all information about allergic reactions and allergies on their child's registration form on Class 4 kids and to inform staff of any allergies discovered after registration.
- We share all relevant information with all staff and put a * on the register to identify the allergy.
- Where a child has a known allergy, the manager will carry out a full Allergy Risk Assessment Procedure with the parent prior to the child starting at the academy and share this assessment with all relevant staff.
- The manager and parents will work together to ensure a child with specific food allergies receives no food at the academy that may harm them.
- Seating will be monitored for children with allergies at lunchtimes. Where deemed appropriate staff will sit with children who have allergies
- If a child has an allergic reaction to food, a bee or wasp sting, plant etc. a first-aid trained member of staff will act quickly and administer the appropriate treatment, where necessary. We will inform parents and record the information in the incident book and on the allergy register
- If an allergic reaction requires specialist treatment, e.g. an EpiPen, then at least two members of staff working directly with the child and the manager (who have received specific medical training to administer Epi Pens) will be present when administering the treatment to the child.

Transporting children to hospital procedures

The manager/staff member must:

- Call for an ambulance immediately if the allergic reaction is severe. DO NOT attempt to transport the sick child in your own vehicle
- Whilst waiting for the ambulance, contact the parent(s) and arrange to meet them at the academy if possible. If this is not possible then arrange to meet at the designated hospital.
- Arrange for the most appropriate member of staff to accompany the child taking with them any relevant information such as registration form with the child's personal details.
- Redeploy staff if necessary, to ensure there is adequate staff deployment to care for the remaining children. This may mean temporarily grouping children together
- Remain calm at all times. Children who witness an incident may well be affected by it and may need lots of reassurance. Staff may also require additional support following the accident.

APPROVED JUNE 2020